



Minutes
Glendive Job Service Employers Committee
January 6, 2009
Yellowstone River Inn

MEMBERS PRESENT	Lee Boyles Pat Cunningham Jim Germann Nick Haag Sandi McGovern Scott Sanders Kim Trangmoe MaryAnn Vester Bill Wade Tim Wall	Glendive Medical Center Dawson Community College Glendive Schools MDU Glendive Medical Center Glendive Medical Center Glendive Chamber of Commerce Dawson Community College Mid-Rivers Communications Community First Bank
STAFF PRESENT	Lonnie Cross Darla Handran	Job Service Job Service
MEMBERS ABSENT	Cindy Berg	Eastern Montana Industries
GUESTS	Adam Gartner, Commissioner Jerry Jimison, Mayor Peggy Iba Jim Squires	
CALL TO ORDER	12:07 p.m. Bill Wade, Chair	
INTRODUCTIONS	Round table introductions of guests and membership.	
MINUTES	MCGOVERN/HAAG Moved to accept as emailed	
TREASURER'S REPORT	December financials were submitted by Treasurer Tim Wall:	
	Beginning Balance:	<u>\$ 4,236.42</u>
	December Income: Interest	\$.03
	EXPENSE: Scholarship	\$ 250.00
	ENDING BALANCE	<u>\$ 3,986.45</u>
JOB SERVICE REPORT	Lonnie provided an update for December. Attached.	
CORRESPONDENCE	None	
NEWSLETTER		

Newsletter went out via e-mail and U.S. Mail the last week in November. Next issue will be in February. It looks like we may be able to market our seminar. Please send your newsletter contributions to Darla dhandran@mt.gov or call 377-3314 ext 206.

OLD BUSINESS

LEADERSHIP GLENDIVE PROGRAM

This sub committee met the hour prior to the JSEC meeting. The Committee is working on getting each of the nine session's agenda solidified so the sponsorships can be nailed down. Decided another meeting this month is needed. Will meet next week, Jan 14th, noon at DCC.

501 © 3 TAX EXEMPT STATUS, INCORPORATION, IRS

(Committee: Sandi McGovern, Pat Cunningham, Steve Olson) Dept of Revenue paperwork was sent in. The Application for Recognition of Exemption paperwork needs a signature and \$300 payable to United States Treasury. Bill signed; Tim issued payment and Darla will mail in the application.

FALL SEMINAR

(Committee: Pat Cunningham, Lee Boyles, Kim Trangmoe, MaryAnn Vester) MaryAnn is still waiting to hear from the Helena presenters on a final agenda and date. The seminar will be IT-based, with possibly a touch on workplace safety. Mid-March was mentioned.

MEMBERSHIP RECRUITMENT

We are pleased to have guests join the meeting, and consider joining JSEC. Scott Sanders will begin attending. Members provided information about JSEC and specific projects; Lonnie shared the history of local JSEC development. Peggy offered accolades about the Glendive JSEC being recognized at the state level as a Premier JSEC, and to Lonnie for being honored with a top Coordinator award.

NEW BUSINESS

SCHOLARSHIP

(Committee: Pat Cunningham, Lee Boyles, Nick Haag, Bill Wade) It is time to distribute the Scholarship application to Circle, Dawson, Richey and Wibaux High Schools. The MSEC Fred Scholarship deadline is April 1st. Group discussion about our deadline needs ensued. MCGOVERN/WALL moved to allow the Scholarship Sub-Committee to make the decision to award up to three scholarships, one for each designated area. Motion was approved. Deadline for the scholarship was set to be March 6th. This will give the committee time to review and select winners, and for the winning application(s) to be sent in for the State scholarship award.

ANNOUNCEMENTS

- Congratulations to Bill Wade on the promotion!
- Relay for Life Kickoff
- Chamber Banquet coming up at Elks on Jan 17th
- Miss America Pageant Jan 24th
- Jan 29th Gateway to Opportunity in Dickinson
- GATE Feb 13th & 14th
- 4 C Tournament Feb 18-21
- March 13-15 Makoshika Tournament

ADJOURN 1:05 p.m.

NEXT MEETING February 3rd at noon
Yellowstone River Inn

- Leadership Glendive meeting prior to the general JSEC meeting. Please attend!

Job Service Report to the JSEC

January 6, 2009

1. Business Expansion and Retention (BEAR) Meeting in Glendive: Job Service (Lonnie Cross and Steve Olson) and Eastern Plains Economic Development Corporation (Jason Rittal) collaborated to provide an informational meeting and training session about BEAR in Glendive on December 1st. Gloria and Mike O'Rourke, Montana Economic Development Association (MEDA), presented to a dozen attenders, including Shannon Kadrmas from Glendive Job Service Workforce Center, and Vernetta Torgerson and Jacklyn Damm from Sidney Job Service. Work continues to develop and build a BEAR team to benefit business in the Glendive area. Any interested persons contact Lonnie or Steve!
2. Inter-Region Cooperation and Cross Training: The mass layoff at the Stillwater Mine provided opportunity for the Workforce Services Division to practice inter-Region cooperation in December. Livingston Job Service put out a call for assistance with the Rapid Response for Stillwater, and the one-on-one follow up with laid off workers. Shannon Kadrmas from Glendive Job Service traveled to Big Timber and spent December 7th through 10th lending a hand to approximately 50 individuals with resume writing and job search.
3. Sage Graduation: Connie Balcer, Dawn Guenzi, Lonnie Cross and Steve Olson attended the Sage Truck Driving School's graduation at Dawson Community College on December 17th. Seven students graduated from the training this session. All were assisted with their tuition through the WIRED (Workforce Innovation in Regional Economic Development) Program. A total of \$24,500 was spent collectively by Glendive, Sidney and Glasgow JSWCs to educate and put to work these people in just a few short months. We continue to look for short-term training opportunities in any energy-related field.
4. Monitoring of our Employment Services and Veterans Programs: Jim Hill came to monitor the employment services and services to veterans provided through the Glendive Job Service Workforce Center. We were found to be doing a good job in these areas.
5. Healthy Communities Coalition: The Job Service Workforce Center plays an important role in creating and maintaining community health through development of a trained workforce and jobs to support that workforce. Job Service staff members have been consistently attending the monthly DCHCC meeting, and have been included in the brochure and pamphlet published by Mary Moore, Director of DCHCC.
6. Veterans Priority of Service: Job Service, through federal Wagner-Peyser legislation, is required to provide priority service to veterans. The final rule on (slight) modification of definitions in this legislation has been published, and Job Service staff will be learning the specifics in a training session on Thursday.
7. GoTo Meetings: Workforce Services Division has been using GoTo Meeting (similar to Adobe Connect) as a means of gathering to meet without traveling. The meeting is similar to a conference call with the addition of use of a computer screen so all attenders can see computer applications that are being discussed, or power point slides. There is also capability of incorporating webcams so attenders and presenter can see one another. GoTo meeting has been used quite extensively in the last few months and with notable success.
8. Connie Balcer Retired: After 29 years of service, Connie retired on December 31st. She did not want any kind of enormous party (our preference, of course!) so we honored her on her last day by having a very small gathering of her immediate family and co-workers past and present. We are going to miss her indescribably! Anyone who did not get a chance to wish her well could still send a note to 507 Juniper, FP or balcer@midrivers.com

JOB SERVICE CORE VALUES: ♦ Customer Focus ♦ Individual Responsibility
♦ Individual Growth ♦ Ethics in the Workplace ♦ Continuous Improvement